

# **Pembroke College June Event 2018**

## *Ticketing Information and Terms of Conditions of Purchase*

### **Ticket Allocation**

1. Standard tickets are priced at £85 for current Pembroke College members and £95 for Pembroke Alumni and non-Pembroke Guests.
2. 'Fast-Track' tickets are priced at £95 for current Pembroke College members and £105 for non-Pembroke Guests.
3. Tickets will first be available for purchase to all Pembroke College students from 10am on Monday 19th February.
4. All current Pembroke students are guaranteed a ticket to the June Event providing they make a purchase before 23:59 on Sunday 4th March 2018.
5. When purchasing their ticket, Pembroke students will also be able to make an application for up to three guest tickets, whose name and phone numbers will need to be provided at point of purchase.
6. Any remaining tickets will be available to purchase by current University of Cambridge students and Pembroke alumni on Monday 5th March 2018.

### **Terms and Conditions of Sale**

7. Payment for tickets must be made via bank transfer.
8. The committee reserves the right to change the date or timings of the Event in extenuating circumstances at any time up until two weeks before the Event.
9. Tickets may not be resold for profit. If a ticket has been sold at profit it will be immediately cancelled.
10. An opt-out charitable donation of £2.50 will be added to the ticket price at the point of purchase. Proceeds will be donated to the committee's chosen charitable cause, AMAR. More information will be available on our website.
11. All data is subject to the Data Protection Act 1998. Application information will only be used to process ticket applications and for correspondence for collection of tickets and attending the event.
12. All guests must be at least 18 years of age on Wednesday 20th June 2018.
13. The committee reserves the right to cancel the Event at its discretion at any time. In this Event all tickets will be refunded to successful applicants.
14. All decisions of the Committee are final.

### **Check in and Conditions of Entry**

15. Refunds will not be offered by the Committee in the event of late arrival to the Event.
16. Admission to the Event is by valid ticket and photographic ID such as driving license, passport or University card. If a guest fails to present a valid ticket, the committee under their own discretion, may grant admittance to the June Event if valid photographic ID, verified via the guest list, is presented.

17. Guests will be given a wristband which must be worn at all times during the Event. Any individuals found on the premises during the Event without a wristband will be escorted from the premises.

18. Admission to the Event will close at 23:00. The Event will run from 21:00 Wednesday 20th June 2018 until 05:00 Thursday 21st June 2018.

19. Guests will be refused entry if they arrive in an unfit state or are visibly intoxicated. If any guest is rude or abusive to a member of staff or a member of the committee they will be escorted from the premises.

20. The Pembroke June Event has a no-drugs policy. Any guests found with drugs upon entry will have them confiscated and police action may be taken.

21. Guests must arrive in appropriate attire (black tie) or will be refused entry.

22. Guests are warned that there may be potential risks of many kinds such as, but not limited to, their own acts, the acts of other guests, the working of the Event and unforeseeable events.

23. Smoking at the Event will only be permitted in the designated smoking areas.

24. The committee takes no responsibility for any loss, personal injury or damage of any other kind unless such loss, injury or damage arises through provisions or negligence expressly attributable to decisions of the committee or college authorities.

25. Guests will not be readmitted to the Event once they have exited. This includes returning to college accommodation.

### **Transfers and Waiting List Tickets**

26. Those applicants who were not allocated guest tickets at first will have those tickets added to a waiting list. In the event that more tickets become available then the applicants will be emailed informing them tickets have become available. Payment deadlines will be detailed in the email.

27. In the event that an applicant wishes to transfer a member ticket to a non-member guest, or vice versa, they must email [ticketing@pembrokejuneevent.co.uk](mailto:ticketing@pembrokejuneevent.co.uk).

28. Guests must be assigned to a main applicant ticket holder who will receive all correspondence regarding the Event. If the main applicant of a booking transfers their ticket, then the new ticket holder will be considered the main applicant and thus responsible for the other tickets in that booking.

29. No applicant shall be permitted more than four total tickets in their application.

### **Refunds and Name Change**

30. Applications for a refund must be made to the Treasurer at [treasurer@pembrokejuneevent.co.uk](mailto:treasurer@pembrokejuneevent.co.uk). Ultimate responsibility lies with the Treasurer as to whether application for a refund is accepted. Refunds will only be made under exceptional circumstances and medical reasons must be accompanied with a doctor's note.

31. Ticket holders will be permitted to one name change before 1st April. After this date name changes will incur a charge of £10 before 1st May, £25 before 1st June and £50 up to one week before the event at the Treasurers discretion.